

**The 17th Judicial Circuit Court Announces**  
**On Line Scheduling for Special Set Hearings**

The Civil Division of the 17th Judicial Circuit is pleased to announce a pilot program allowing users to self-schedule special set hearings beginning **September 1, 2009**. Judges Tuter, Carney, and Gardiner will permit users to schedule 15 and 30 minute special set hearings without having to contact the judicial assistant. Registered users may use their current log on information. New users must register ([www.17th.flcourts.org](http://www.17th.flcourts.org)) and secure access to the system.

All notice and time provisions of the Florida Rules of Civil Procedure and 17th Judicial Circuit local rules and administrative orders apply to the notice of hearing and motions.

**IT IS MANDATORY** that all parties consult regarding availability of each attorney. Users may log on at the same time to see the Court's schedule of available times when selecting the date and time for a hearing. **A copy of the confirmation receipt, notice of hearing and motion shall be sent to the judicial assistant.**

**Any party utilizing self scheduling shall certify they consulted with the other party in obtaining the hearing time in the notice of hearing.**

**NO DOUBLE BOOKING** of any hearing is permitted at any time. Sanctions may be imposed for non compliance.

Counsel, in good faith, shall secure the hearing time necessary to give all parties adequate time to argue the merits of the motion.

Should any scheduled hearing become unnecessary; the scheduling party shall immediately cancel using on line scheduling. Add on hearings are at the discretion of the division judge.

Special set scheduling is for the benefit of the users. Once you have secured hearing time, it will not be necessary to contact the judicial assistant to confirm any hearing.

Any party seeking more that 30 minutes shall submit the motion to the division judge for consideration with the request for additional time. Any pro se litigant may still contact the court's judicial assistant to secure a special set hearing.

Chief Judge Tobin and the Civil Division Judges wish to acknowledge and thank the Court's JIS division for their hard work in helping to develop and implement this system.

**For help using the system please go to: <http://www.17th.flcourts.org/mHelp.html>**

**If you have technical questions please send an e-mail to [calendar@17th.flcourts.org](mailto:calendar@17th.flcourts.org)**