

PETER M. WEINSTEIN
CIRCUIT COURT JUDGE
SEVENTEENTH JUDICIAL CIRCUIT
OF FLORIDA



BROWARD COUNTY
COURTHOUSE
201 S.E. 6TH STREET
FORT LAUDERDALE, FL 33301
(954) 831-5506

**PROBATE/MENTAL HEALTH/GUARDIANSHIP
DIVISION (60)**

CHAMBERS 12125 COURTROOM 12158

MOTION CALENDAR ~ MONDAY and WEDNESDAY at 9:15 a.m.

**IT IS MANDATORY THAT ALL PARTIES AGREE
ON A DATE PRIOR TO CALENDARING A MOTION CALENDAR**

ALL MOTION CALENDAR HEARINGS MUST BE SCHEDULED
USING THE "ONLINE SCHEDULING SYSTEM"

To Register Please Visit: www.17th.flcourts.org

**It is not necessary to contact the Court's Judicial
Assistant for the Following**

- 5-10 minute, non-evidentiary hearings may be set on Motion Calendar.
- Only two Motions per case are allowed to be scheduled per day.
- **Petition for Attorney/Guardianship Fees CANNOT be set on motion calendar.**
- Counsel must **E-File** their original Petition/Motion, and Notice of Hearing with the Clerk's office.
- **Please provide the Court (Div.60) with a 'hard copy' of the Notice of Hearing with the motion/petition attached; it is to be sent to the Judicial Assistant (by mail) no later than 5 days prior to hearing.**
- **Add on hearings** must be agreed upon by all parties and will be heard in the time allotted. Submit a 'Notice of Hearing – Add On' to the Court with motion attached.
- **Cancellation:** Should any scheduled hearing become unnecessary, the scheduling party shall **immediately cancel using on line scheduling** and is responsible for advising all parties. A Notice of Cancellation should also be E-Filed.

If you have difficulty in registration or with on-line scheduling, send an e-mail to calendar@17th.flcourts.org with a description of your problem or read the [Online Help](#).

Phone appearances: If you are out of the county and **NEED** to appear by phone, please indicate on your Notice of Hearing, your "Notice of Intent to Appear by Phone". Clearly list the name of party appearing by phone and contact phone number.

Ex parte hearings ~ Tuesday and Thursday at 9:15 a.m. Ex parte hearings are coordinated **through the Clerk**. Instructions may be found on www.17th.flcourts.org under Judges and Probate. If you have questions not addressed online, call the **Clerk @ 954-831-7154**.

PETITION FOR ORDER AUTHORIZING PAYMENT OF ATTORNEY/ GUARDIAN FEES AND EXPENSES must be filed with the Probate Clerk and reviewed by Staff Attorney first – **NO HEARING SHALL BE SET BY THE ATTORNEY ON UMC OR SPECIAL SET CALENDAR**

SPECIAL SET CALENDAR ~ Monday through Thursday

ALL 15-30 MINUTE SPECIAL SET HEARINGS MUST BE SCHEDULED USING THE "ONLINE SCHEDULING SYSTEM – NO DOUBLE ENTRIES

It is **not** necessary to contact the Court's Judicial Assistant.

- **IT IS MANDATORY** that all parties consult regarding availability of each attorney. Users may log on at the same time to see the Court's schedule of available times when selecting the date and time for a hearing.
- Special Set Hearings **requiring more than 30 minutes:** Please submit your request with a copy of the (e-filed) motion/petition to the JA's email – smcmenem@17th.flcourts.org indicating the name, case #, and amount of time needed. Your office will be given dates by email or telephone to coordinate with all, please do not call for a date.
- **Add on hearings** must be agreed upon by all parties and will be heard in the time allotted. Submit a 'Notice of Hearing – Add On' to the Court (by mail) with motion attached.
- ***Cancellation:** Should any scheduled hearing become unnecessary, the scheduling party shall **immediately cancel using on line scheduling** and is responsible for advising all parties. A Notice of Cancellation should also be E-Filed.
- **REQUIRED:** A 'hard copy' of the Notice of Hearing with the motion/petition attached is to be sent to the Judicial Assistant (by mail) no later than 5 days prior to hearing. ***If a hearing has been rescheduled, ALL paperwork must be re-submitted to chambers by mail for the new date.**

Emergency hearings

An emergency motion/petition must be e-filed with a hard copy to be mailed or delivered to chambers (room 20170) for Judge Weinstein to review. You will be phoned or emailed with instructions.

