

UPDATED SPECIAL SET PROCEDURES

(Updated 7/2/2021)

In order for special set hearings to be conducted, the scheduling counsel shall note within their notice of hearing that the hearing will be held via Zoom and provide the Court's Zoom access information. All requests for deviation from the Court's standard Zoom platform hearings (i.e., in person hearing) requires the filing of a motion setting forth the grounds for such necessity, and an efiled copy of the motion must be sent to the Court's Judicial Assistant. Rulings regarding deviation from Zoom hearings shall be on a case-by-case basis.

The parties shall comply with Seventeenth Judicial Circuit Court Administrative Order 2020-42-Gen (Amendment 2) regarding evidentiary hearings. Any exhibits must be marked and efiled prior to the scheduled hearing. In the event evidence is stipulated to, a stipulation shall be efiled and the efiled reference number of any evidence stipulated to shall be contained in the stipulation. In the absence of a stipulation to exhibits by counsel, the parties shall submit any exhibits to a custodian (special master, court reporter, etc.) until such time as the exhibits are received into evidence by the Court and can be efiled. At least five (5) days prior to the evidentiary hearing, each party shall provide the Court with an electronic binder (contained in one bookmarked, consecutively page numbered pdf file) containing all of the filings, exhibits and any other materials relevant to the hearing.

An official government identification of all individuals anticipated to provide testimony shall also be efiled and in a separate notice of filing attach the reference number of the identification efile number. The Document needs only to depict the name and photo of the witness. All other identifying information (ie: address, date of birth and document number shall be redacted). Additionally, said notice of filing shall be emailed to the Court's J.A. (in Memo section reference date of hearing). The identification should be efiled in compliance with Rule 2.420 and 2.425 of the Florida Rules of General Practice and Judicial Administration to insure confidentiality (if so desired). The Court will not receive testimony of any individual who has not provided identification in accordance with this Order prior to the hearing. Individuals may elect not to file identification which will result in their inability to testify.

Furthermore, proposed Orders shall be submitted IN WORD FORMAT in advance by email. All emails shall be addressed to the assigned Judge's Judicial Assistant at the below corresponding email and shall contain a subject line as follows: "Special Set Proposed Order – Case Number – Title of Petition".

Div 60/Judge Jeffrey R. Levenson: aquintero@17th.flcourts.org

Div 61/Judge Charles M. Greene: lworden@17th.flcourts.org

Div 62/Judge Kenneth L. Gillespie: tbarbary@17th.flcourts.org

Div 68/Magistrate Yves Laventure: phart@17th.flcourts.org

Div 69/Magistrate Claudette Vanni: btheork@17th.flcourts.org