

IN THE CIRCUIT COURT OF THE SEVENTEENTH  
JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA

Order Number 2016-13-Crim

**ADMINISTRATIVE ORDER  
AS TO IMMOBILIZATION AGENCIES**

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(a) Florida Rule of Judicial Administration 2.215(b)(3) states the chief judge shall “develop an administrative plan for the efficient and proper administration of all courts within that circuit.”

(b) Section 316.193(13), Fla. Stat., establishes the conditions for a business entity to immobilize vehicles. The Seventeenth Judicial Circuit and Broward County judges want to standardize the addition of a business entity to a list of eligible immobilization agencies.

(c) In accordance with the authority vested in the chief judge by Florida Rule of Judicial Administration 2.215, it is ordered:

- (1) This Administrative Order shall govern the addition of a business entity to a list of eligible immobilization agencies.
- (2) A business entity seeking to immobilize vehicles pursuant to Section 316.193, Fla. Stat., shall submit the required affidavit to the Clerk of Court and complete the attached application. The original application and copy of the affidavit shall be provided to the Chairperson for the County Criminal Division.
- (3) The Chairperson for the County Criminal Division shall review the application and affidavit and provide notice to the Clerk of Court if a business entity shall be included on the list of eligible immobilization agencies. Upon approval the Clerk of Court shall include the business entity on a list of eligible immobilization agencies and provide an updated list to all judges.

- (4) All approved immobilization agencies shall provide a monthly report to the Chairperson for the County Criminal Division which provides the case numbers and status of the immobilization for the vehicles.
- (5) Any business entity seeking to immobilize vehicles pursuant to Section 316.193, Fla. Stat. must comply with this Administrative Order on or before July 1, 2016. If a business entity has not complied on or before July 1, 2016 and been approved by the Chairperson for the County Criminal Division it must cease all operations to immobilize vehicles for Broward County or Seventeenth Judicial Circuit cases.

DONE AND ORDERED in chambers at Fort Lauderdale, Broward County, Florida on  
Mar. 1, 2016.

/s/ Peter M. Weinstein  
Peter M. Weinstein, Chief Judge

BROWARD COUNTY  
SEVENTEENTH JUDICIAL CIRCUIT  
VEHICLE IMMOBILIZATION APPLICATION

Name of Business \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Type of Business Entity \_\_\_\_\_

Name of Principals/Officers/Directors/Shareholders of Business Entity

\_\_\_\_\_

License(s) for Business Entity

Type \_\_\_\_\_

Municipal or County \_\_\_\_\_

Expiration Date \_\_\_\_\_

License(s) for each Principals/Officers/Directors/Shareholders of Business Entity

Name of Individual \_\_\_\_\_

Type \_\_\_\_\_

Municipal or County \_\_\_\_\_

Expiration Date \_\_\_\_\_

Attach a copy of the affidavit provided to the Clerk of Court