

Note: Per Administrative Order, any transcript that is to be filed in a criminal matter must be produced by CRS if recorded digitally by CRS. No private agency's transcript can be considered as the official record of the proceedings.

COURT REPORTING SERVICES MULTI-MEDIA REQUEST FORM

201 SE 6th Street, Room 19170, West Wing, Fort Lauderdale, FL 33301
954-831-6260 Fax 954-831-6230

CASE STYLE (NAME): _____
(PLEASE PRINT information clearly)

DATE RECORDED: _____ Approx. time: _____ a.m. / p.m.

JUDGE/GM: _____ CASE NO.: _____

REQUESTED BY: JUDGE / PA / AGO _____

ADDRESS: _____

CONTACT NUMBER: _____

FORMAT REQUESTED: ** CD ROM **

All multi-media items requested are charged at * **\$25.00 per CD received**, * not per session *. Payment must be made in the form of a **check or money order only**, made payable to **State of Florida**.

All juvenile court proceeding requests must be accompanied by a signed judge's order allowing release of the specific data requested to the specific party requesting and picking up the completed product.

In order to expedite delivery time, **all satellite court requests will include the entire day's proceedings**. If you would like only your specific hearing to be found, please allow 2-3 weeks for completion.

FOR CRS USE ONLY

TOTAL PAYMENT RECEIVED: \$ _____ DATE: _____

CHECK #: _____ MONEY ORDER #: _____

JUDGE'S ORDER RECEIVED: YES / NO

REQUEST COMPLETED/BY: _____

REQUESTING PARTY CALLED: _____

TYPE OF ITEM DELIVERED: _____

NUMBER OF ITEMS DELIVERED: _____

PICKED UP BY: _____

DATE: _____

DATE REQUEST RECVD