

IN THE CIRCUIT COURT OF THE SEVENTEENTH  
JUDICIAL CIRCUIT IN AND FOR BROWARD COUNTY, FLORIDA

*Administrative Order No. 2021-23-CO (Amended)*

**INSTITUTING UNIFORM PROCEDURES FOR COUNTY CIVIL JURY  
TRIALS ORIGINATING IN THE SATELLITE COURTHOUSES**

---

(a) Pursuant to Article V, section 2(d) of the Florida Constitution, and section 43.26, Florida Statutes, the chief judge of each judicial circuit is charged with the authority and the power to do everything necessary to promote the prompt and efficient administration of justice.

(b) In accordance with the authority vested in the Chief Judge by Florida Rule of General Practice and Judicial Administration 2.215, it is hereby **ORDERED**:

(1) County Court Civil Division Judges presiding in the satellite courthouses may retain their cases for jury trial. In such cases, the presiding judge shall advise the County Civil Administrative Judge of the need of a courtroom for jury trials. Satellite Judges choosing not to retain their civil cases for jury trial shall transfer their cases to the Central Courthouse only in accordance with the requirements set forth in this Administrative Order.

(2) Small claims cases and eviction cases may be transferred to the Central Courthouse upon a timely and proper jury demand being made. For purposes of this paragraph (2), a small claims case is one that is traveling under the Small Claims Rules and the Rules of Civil Procedure have not been invoked.

(3) For all other cases for which a timely and proper demand for jury trial have been made, including small claims cases traveling under the Rules of Civil Procedure, a judge at a satellite courthouse location may not transfer a case for jury trial to a County Civil Division judge located at the Central Courthouse until:

- (a) the court determines that a demand for jury trial has been timely made;
- (b) the court determines that a compliant joint pretrial stipulation has been filed as specified in the applicable Uniform Pretrial Order or Case Management Order;

- (c) all pending motions are disposed of or ruled upon, including motions for summary judgment; and
- (d) a case management conference is held at which the court determines that the parties truly have factual issues that a jury must determine.

If the parties acknowledge or stipulate that the only issues pending are legal issues, the judge may not transfer the case to the Central Courthouse.

- (4) The receiving judge may, but is not required to, reopen any motion filing deadline or hearing deadline that was imposed by the transferring judge.
- (5) For cases that are pending before a judge at a satellite courthouse location, the judge should not include any firm trial date, pretrial conference date, or calendar call date in the Uniform Case Management Order unless the judge will be retaining the case and presiding over the jury trial.

**DONE AND ORDERED** in Chambers, Fort Lauderdale, Broward County, Florida, this 3rd day of February, 2023.

/s/ Jack Tuter  
Jack Tuter, Chief Judge