

Uploading a copy of the ‘Filed Emergency Motion’ to the CMS System.

The CMS system is allowing attorneys and Prose to upload the copy of the Filed Emergency Motion through the CMS system.

The new menu has been added to the main menu. Please see image below:



- 1) Please click on the ‘Emergency Motion’ menu and accept the terms of the ‘Emergency AO’.

Emergency Motion Request New Motion

I accept the terms in the [Emergency AO](#) *(An emergency is defined as a matter that will result in irreparable harm, death or result in a manifest injury if immediate relief is not afforded. Any party or attorney who violates this Administrative Order by requesting emergency relief without an objectively reasonable basis is subject to sanctions, pursuant to section 57.105, Florida Statutes, or any other sanction authorized by law.)

- 2) Click “ok” after reading the message stating that you need to file the motion with the Clerk.

You must also file your motion with the Clerk. Attaching a motion to this email is not a substitute for filing the motion with the Clerk.

Ok

- 3) Enter the case number and select “Validate”.

Validate CaseNumber

Validate

- 4) After validating the case, you must select the motion title from the dropdown. You are also required to attach a copy of the filed motion. Once you do this you can click on “Send Email”.

Case Details:

Case Number: CACE20000690 Style: Economic Computers Inc., et al Plaintiff vs. Alexander Hlatki, et al Defendant Type: Contract and Indebtedness Case Status: Pending
Jurisdiction: Circuit Civil Judge: Frink, Keathan B. (12) Magistrate: N/A

You must file your motion with the Clerk. Attaching a motion to this email is not a substitute for filing the motion with the Clerk.

* Indicates required field
Select Motion Title *

Injunctive Relief

Injunctive Relief
Continuance
Other

Cancel Attach Filed Motion Send Email